



TE KURA TAKIWA O MANGAKAHIA

MANGAKAHIA AREA SCHOOL

1480 Mangakahia Road, Titoki, Whangarei, 0172
www.mangakahia.school.nz

Email: admin@mangakahia.school.nz
Phone: 09 4331702

Agenda for the Non-Public Board Meeting of the Mangakahia Board of Trustees

Date and time of meeting	Wednesday 4th December 2024, 5.00pm
Time meeting started	5.28pm
Board members present	Rachel Clothier-Simmonds, David Tribble, Rochelle Pou, Christine Marsh, Arihia Marsh, Ric Drake
Apologies	
Other Attendees	
Absent	
Minutes secretary for meeting	Kylie Deans

Agenda

Item number	Topic	Discussion	Decision/vote/actions
1.	30th October 2024 non-public minutes		
<p>MOTION: "That the non-public minutes of the last general meeting of the Mangakahia Area School Board of Trustees, held on Wednesday 30th October, 2024 be adopted and signed as a true and correct record."</p> <p>Moved: Rachel Clothier-Simmonds Seconded: Christine Marsh All in favour</p>			
2.	Matters arising from the previous minutes		
<p>Rachel has made progress with staff employment files - some have been issued new contracts and job descriptions with the remainder are underway.</p> <p>We are developing a MAS common code of practice including confidentiality, professionalism and agentic discourse.</p>			
3.	Principal's non-public report for November, 2024		

Student achievement was discussed, achievement is tracking well although attendance is an issue and needs to be addressed in 2025. More contact with whanau is needed and the possibility of a social worker next year is being considered. More things to engage students to increase attendance.

In 2025 Rachel would like to focus on the learning and completing of each course rather than just looking at the number of credits as well as some University entrance pathways, giving options for all.

Literacy for next year can be achieved through Science and English as well as the exam.

Numeracy can also be achieved through other avenues other than the exam.

Principals leave during the year discussed, 2025 procedure needs to be in place.

MOTION: "That the Mangakahia Area School Board of Trustees received the principals leave for the 2024 year."

Moved: Christine Marsh **Seconded:** David Tribble

All in favour

MOTION: "That the Mangakahia Area School Board of Trustees approve the non-public principal's report for November, 2024."

Moved: Ric Drake **Seconded:** Christine Marsh

All in favour

MOTION: "That the Mangakahia Area School Board of Trustees approve the carry over of funds of \$8,400 for the Principal Wellbeing and Coaching budget into the 2025 academic year."

Moved: Christine Marsh **Seconded:** Ric Drake

All in favour

4.	Facilities report and discussion
----	---

Key things of importance are in red - requiring urgent attention on pages 5, 9, 11, 12, 13

Other issues should be put on a maintenance schedule

Rachel and David acknowledged all of the work Ric has done, lots has been uncovered and good progress has been made. Jason will pick up where Ric has left off.

MOTION: "That the Mangakahia Area School Board of Trustees accept the Facilities report".

Moved: Christine Marsh **Seconded:** Rochelle Pou

All in favour

5.	Concluding the meeting
----	-------------------------------

MOTION: "That the Mangakahia Area School Board of Trustees resolve that the non-public section of the meeting is over and we move back into the public setting to conclude the meeting."

Moved: Ric Drake **Seconded:** Christine Marsh
All in favour

Karakia whakamutunga
Kua hikitia te kaupapa
Kua takoto te wero
Me hoe tahi i runga i te whakaaro kotahi
Tiaki tō tāua oranga
Kia kaha ai mo te tuku taonga
Kia tutuki ngā hiahia mō Ka Hikitia
Tihei mauriora!
Ki te whai ao!
Ki te whai oranga e!
Mauriora!

Time meeting finished: 6.09pm

Signatures

