



TE KURA TAKIWA O MANGAKAHIA

MANGAKAHIA AREA SCHOOL

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Agenda for the Public Board Meeting of the Mangakahia Board of Trustees

Date and time of meeting	Wednesday 13th May, 2026 at 5.00pm
Time meeting started	5:06pm
Board members present	Rachel Clothier-Simmonds, Stephanie Hanham, Arihia Marsh, Christine Marsh, David Tribble, Morgana Neho
Apologies	Rochelle Pou
Other attendees	
Absent	
Minutes secretary for meeting	Sammie Keefe

Agenda

Karakia Timatanga

Ka hikitia! Ka hikitia!

Hiki, hikitia!

Whakarewa ki runga rawa

Herea kia kore e hoki whakamuri mai

Poua atu te pūmanawa Māori

He mana tikanga

Me te uri o māia

Poipoia ngā mokopuna

Ngā rangatira mo āpōpō

Ka tihei! Tihei mauriora!

Item number	Topic	Discussion Decision/vote/actions
1.	1st April 2026 Public Minutes	
MOTION: “That the minutes of the last general meeting of the Mangakahia Area School Board of Trustees, held on 1st April 2026, be adopted and signed as a true and correct record.” Moved: Rachel Clothier-Simmonds Seconded: Stephanie Hanham All in favour		
2.	Matters Arising From Previous Minutes	
Rachel explains about previous talk of logo refresh. She says that she is still waiting to hear back from Zion.		
3.	Board Training	
David speaks about the board training sessions/webinars and how this will be important for board members to do. He speaks about an email about a full board workshop that is for student reps so would be good to see everyone attend that. Rachel says that the dates will collide with the camp that some of the school is attending soon so she and Morgana will not be able to make it, Christine says she is not able to go to the in person one either and David says that if we are not able to make it in person that we should attend the online ones. David asks when everyone can do one of the board training together. A date is worked out between everyone. A discussion is had about governance review and how this would be really good to give us a good understanding of everything.		
4.	Financial Report and Discussion	
Discussion is held about how we are tracking for the year to date. David explains that we are tracking along nicely and it would be good to keep it this way. David questions how the camp will work with our budget and Rachel explains we have EOTC, Equity and that we have asked the PTA and we are doing a fundraiser as well. She explains we are taking vans instead of a bus as it will be easier. She thinks that everything will be well covered with this. Rachel explains about the road sign that was broken down and the outcome from insurance. She explains we would like to get a digital sign and Christine says we will need to look at another spot to put it so it doesn't get crashed down again.		

MOTION: "That the Mangakahia Area School Board of Trustees approve the finance report for March 2026 as prepared by Education Services."

Moved: Christine Marsh

Seconded: Stephanie Hanham

All in favour

5.	Principals Report
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MOTION: "That the Mangakahia Area School Board of Trustees approve the principal's report for May, 2026."

Moved: Stephanie Hanham

Seconded: Rachel Clothier-Simmonds

All in favour

6.	Matters Arising From Principals Report
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- Attendance
- Pool dosing system

Discussion is held about attendance and how the attendance has improved drastically in the last 5 years and how it would be great to see it get better and better.

Rachel explains that we are just building capacity with emails, weekly draws etc. She says that opening a parent portal later in the year is something we are looking into and a discussion of what should be accessible will need to be had before we do this. David says that letting them see all of the positives will be good and that parents seeing positive progress will be beneficial and something the school community can be proud of. Morgana explains how her and another staff member are doing effort grades within their class and sending them out weekly so that whanau can see how much effort they're children are putting into each class.

Christine mentions that if something is going out in email it's really hard for a lot of whanau to get it because they don't have internet access. Rachel explains she has started sending important things out via text as well.

David speaks that everything is improving well and that we need to keep the pressure to keep seeing these good outcomes.

Discussion is held about the pool pump issue. Rachel explains that it is past the warranty so we need to look at getting something new installed. Christine questions whether this can be done before the pool is going to be used again next summer and Rachel says that if we have this approved then it will definitely be sorted sooner rather than later. David explains that going off the report, there are big health and safety concerns and it really shouldn't be used until it is fixed. Christine mentions the cost of getting the pool back to working and that swimming is very important for children, and that she definitely thinks we spend the money to fix the pool.

MOTION: "That the Mangakahia Area School Board of Trustees approve Option 2 (approx

\$4,800 plus installation) from the Caretaker's Pool Report, being the removal of the faulty dosing system and replacement with the same dosing system currently used in the small pool, due to identified health and safety risks."

Moved: Christine Marsh

Seconded: Rachel Clothier-Simmonds

All in favour

Term 2 Policies

Review and discuss Term 2 policies and procedures below as per School Docs schedule.

- Daily School Bus (Ministry Managed), Daily School Bus (Privately Funded)
- School Swimming Pool/Swimming Off Site
- Education Outside the Classroom (EOTC)
- EOTC Governance Roles and Responsibilities
- EOTC Risk Assessment and Management

David asks if everyone has gone through the policy documents. Everyone thinks the current procedures/policies are good. David also mentions about the EOTC governance roles and responsibilities, he checks that we are abiding by these things fully and whether our main EOTC person has good support regarding any issues, worries etc. Rachel explains our EOTC person is very diligent and whenever she doesn't feel ok about something (timelines, supervision etc.) she will come to Rachel and speak over it with her to see if it will be safe to do so or how they can make it work if it doesn't seem up to scratch.

Discussion is held about the MERC camp opportunity our school has been given recently. Discussion is held about our bussing situation at school and whether any changes need to be made.

MOTION: "That the Mangakahia Area School Board of Trustees have read the School Docs policies as listed above and have had the opportunity to contribute to the review process."

Moved: Christine Marsh

Seconded: Rachel Clothier-Simmonds

All in favour

8.

Moving into Non-Public business

MOTION: "That the public be excluded from the following parts of the proceedings of this meeting. The grounds for this are that the matter is confidential and this will protect the privacy of the individuals in the school community. The motion is proposed to comply with Section 48 of the Local Government Official Information and Meeting Act 1987."

Moved: Rachel Clothier-Simmonds

Seconded: Stephanie Hanham

All in favour

Karakia whakamutunga

Kua hikitia te kaupapa
Kua takoto te wero
Me hoe tahi i runga i te whakaaro kotahi
Tiaki tō tāua oranga
Kia kaha ai mo te tuku taonga
Kia tutuki ngā hiahia mō Ka Hikitia
Tihei mauriora!
Ki te whai ao!
Ki te whai oranga e!
Mauriora!

Time meeting finished: 6.15pm

Signatures:

Dr. [Signature] *RP [Signature]* *Summond*

Date:

17/06/26

