



TE KURA TAKIWĀ O MANGAKAHIA

Mangakahia Area School

Agenda for the Public Board Meeting of the Mangakahia Board of Trustees

Date and time of meeting	Wednesday 3rd July, 2024 5.00pm
Time meeting started	5.01pm
Board members present	Rachel Clothier-Simmonds, David Tribble, Ric Drake, Rochelle Pou, Christine Marsh, Arihia Marsh
Other attendees	None
Apologies	None
Absent	None
Minutes secretary for meeting	Kylie Deans

Agenda

Karakia Timatanga

Ka hikitia! Ka hikitia!

Hiki, hikitia!

Whakarewa ki runga rawa

Herea kia kore e hoki whakamuri mai

Poua atu te pūmanawa Māori

He mana tikanga

Me te uri o māia

Poipoia ngā mokopuna

Ngā rangatira mo āpōpō

Ka tihei! Tihei mauriora!

Item number	Topic	Discussion Decision/vote/actions
1.	22 May 2024 Board of Trustees minutes	

MOTION: "That the minutes of the last general meeting of the Mangakahia Area School Board of Trustees, held on 22nd May 2024, be adopted and signed as a true and correct record."

Moved: Christine Marsh

Seconded: Arihia Marsh

All in favour

2.	Matters arising from the previous meeting	
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Nil

3.	Board task list	Discuss board member tasks/responsibilities.
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Discussion held, task list updated.

4.	Principal's report - stored on the Board drive	
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MOTION: "That the Mangakahia Area School Board of Trustees approve the principal's report for June, 2024."

Moved: Ric Drake

Seconded: Arihia Marsh

All in favour

Discussion held. Upcoming meetings we will look at school houses information, student achievement tracking and the Boards Assurance Statement (ERO).

5.	Matters arising from Principal's report	
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MOTION: "That the Mangakahia Area School Board of Trustees approve two credit cards with a limit of \$5,000 each for the school in the names of the principal, Rachel Clothier-Simmonds and deputy principal, Kahla Topia, both of whom are school signatories".

Moved: Christine Marsh

Seconded: Ric Drake

All in favour

Discussion included the need to have an email motion so that the minutes can be signed in order to proceed with Credit Card approval.

Strategic planning discussion:

Full discussion included ideas regarding engagement and attending the Hapū community engagement meeting (Mangakahia Mokopuna Focused Education Hui).

Ideas include a community evening, survey to local community with QR code distributed to local addresses, student surveys information at Titoki Store and a survey box in the school office.

Ideas for attracting more students include an open day in term 3 and a fun day in term 4 as well as visiting the local schools.

Further ideas discussed such as working bees, re engaging the PTA, market days and applying for external funding etc.

Property and Maintenance:

Ric brought the Board's attention to the state of the school grounds and property. A further report will be brought to the next meeting.

6.	Correspondence - stored on the Board drive	This section is for us to discuss any correspondence that has been received. <ul style="list-style-type: none">- Letter to schools from the Office of the Auditor General regarding delays in audited accounts.- New Zealand Area Schools' Association Newsletter
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MOTION: "That the Board correspondence be accepted."

Moved: Arihia Marsh
All in favour

Seconded: Rochelle Pou

7.	Finance Report	
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MOTION: "That the Mangakahia Area School Board of Trustees approve the finance report for May as prepared by Education Services."

Moved: Arihia Marsh
All in favour

Seconded: Ric Drake

8.	Moving into Non-Public business
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MOTION: "That the public be excluded from the following parts of the proceedings of this meeting. The grounds for this are that the matter is confidential and this will protect the privacy of the individuals in the school community. The motion is proposed to comply with Section 48 of the Local Government Official Information and Meeting Act 1987."

Moved: Ric Drake
All in favour

Seconded: Christine Marsh

Time meeting finished: 6.50pm

Signatures

[Signature]

R. Collins-Simmonds

5/7/24

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