



# TE KURA TAKIWĀ O MANGAKAHIA

## Mangakahia Area School

### Minutes for the Public Board Meeting of the Mangakahia Board of Trustees

Date and time of meeting	Tuesday 9th April, 2024 5.00pm
Time meeting started	5.00pm
Board members present	Rachel Clothier-Simmonds, David Tribble, Christine Marsh, Arihia Marsh, Rochelle Pou, Ric Drake
Other attendees	Katharina Friedli & Sean Brickland
Apologies	None
Absent	None
Minutes secretary for meeting	Bonnie Wood

#### Agenda

Karakia Timatanga		
Item number	Topic	Discussion Decision/vote/actions
1.	28th February, 2024 Board of Trustees minutes	<p><b>MOTION:</b> “That the minutes of the last general meeting of the Mangakahia Area School Board of Trustees, held on Wednesday 28 February, 2024 be adopted and signed as a true and correct record.”</p> <p>Moved: Ric Drake All in favour</p> <p>Seconded: Rochelle Pou</p>
2.	Matters arising from the previous meeting	<p><b>Student trustee:</b> David welcomed Arihia Marsh onto the board.</p> <p><b>Casual vacancy:</b> David welcomed Christine Marsh on to the board</p>

**MOTION:** "That the Mangakahia Area School Board of Trustees approve the selection of Christine Marsh as a parent trustee onto the Board."

**Moved: Rochelle Pou**  
**All in favour**

**Seconded: Ric Drake**

3.	Principal's report - stored on the Board drive
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**MOTION:** "That the Mangakahia Area School Board of Trustees approve the principal's report for April, 2024."

**Moved: Rachel Clothier-Simmonds**  
**All in favour**

**Seconded: Christine Marsh**

4.	Matters arising from Principal's report
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**MOTION:** "That the Mangakahia Area School Board of Trustees review and approve the fixed assets policy."

**Moved: Rachel Clothier-Simmonds**  
**All in favour**

**Seconded: Christine Marsh**

**MOTION:** "That the Mangakahia Area School Board agrees to adopt the Complaints policy, process and Board complaints checklist as per the NZSTA template."

**Moved:**

**Seconded:**

**No motion was made for the complaints policy. We are going to redo our policy and bring it to the next board meeting to adopt.**

**MOTION:** "That the Mangakahia Area School Board agrees that all support staff are to be given the option of completing the Restraint training for children under Section 99 of the Education and Training Act 2020, to develop their own awareness."

**Moved: Rachel Clothier-Simmonds**

**Seconded: Ric Drake**

**Comments:** We had a review of the lockdown that happened on the 4th March 2024. At the previous board meeting we gave permission for the LSA's to do the training however this will be for all support staff and any new staff members.

