



TE KURA TAKIWA O MANGAKAHIA

MANGAKAHIA AREA SCHOOL

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BOARD OF TRUSTEE MEETINGS SCHEDULE 2026

	EOTC DUE	AGENDA & FINANCE MEETINGS	FULL BOARD MEETING	REPORTS/BUSINESS EXPECTED ON THE AGENDA		
				TASKS AND REPORTS	FINANCE	TERM ONE POLICIES
1	9.00am on Tuesday 10th February, 2026	10.00am on Thursday 12th February, 2026	5.00pm on Wednesday 18th February, 2026	NZSTA Board schedule - Term 1 tasks - Delegation of responsibilities - Draft Strategic and Annual Implementation Plan - Elect Presiding Member - 2025 End of Year Curriculum Reports	November 2025 Finance Reports	

	EOTC Due	AGENDA & FINANCE MEETINGS	FULL BOARD MEETING	REPORTS/BUSINESS EXPECTED ON THE AGENDA		
2	9.00am on Tuesday 24th March, 2026	10.00am on Thursday 26th March, 2026	5.00pm on Wednesday 1st April, 2026	TASKS AND REPORTS	FINANCE	TERM ONE POLICIES (HEALTH, SAFETY AND WELFARE)
				NZSTA Board schedule - Term 1 tasks - Finalise Strategic and Annual Implementation Plan - Beginning of Year Student Achievement Report - Learning Support Report	December, 2025, January 2026 and February 2026 Finance Reports	Alcohol, Drugs, and Other Harmful Substances Policy Sun Protection Digital Technology and Online Safety Cellphones and Other Personal Digital Devices Safety and Welfare for Students on Work Experience* Firearms Not Allowed*/Firearms Policy*
3	9.00am on Tuesday 5th May, 2026	10.00am on Thursday 7th May, 2026	5.00pm on Wednesday 13th May, 2026	TASKS AND REPORTS	FINANCE	TERM TWO POLICIES (HEALTH, SAFETY, AND WELFARE)
				NZSTA Board schedule - Term 2 tasks - Term 1 Attendance and Pastoral Reports	March, 2026 Finance Report	Daily School Bus* School Swimming Pool*/Swimming Off Site* Education Outside the Classroom (EOTC) EOTC Governance Roles and Responsibilities EOTC Risk Assessment and Management
4	9.00am on Tuesday 9th June, 2026	10.00am on Thursday 11th June, 2026	5.00pm on Wednesday 17th June, 2026	NZSTA Board schedule - Term 2 tasks - Mid year Curriculum Reports		
5	9.00am on Tuesday 21st July, 2026	10.00am on Thursday 23rd July, 2026	5.00pm on Wednesday 29th July, 2026	NZSTA Board schedule - Term 3 tasks - Term 2 Attendance and Pastoral Report - Learning Support Report - Middle of Year Student Achievement Report	April and May 2026 Finance Reports	

	EOTC Due	AGENDA & FINANCE MEETINGS	FULL BOARD MEETING	REPORTS/BUSINESS EXPECTED ON THE AGENDA		
6	9.00am on Tuesday 25th August, 2026	10.00am on Thursday 27th August, 2026	5.00pm on Wednesday 2nd September, 2026	TASKS AND REPORTS	FINANCE	TERM THREE POLICIES (SCHOOL COMMUNITY ENGAGEMENT)
				NZSTA Board schedule - Term 3 tasks	June and July 2026 Finance Reports	School Community Engagement Policy Inclusive School Culture Enrolment Student Attendance Student Uniform / Student Dress Expectations Concerns and Complaints Policy
7	9.00am on Tuesday 13th October, 2026	10.00am on Thursday 15th October, 2026	5.00pm on Wednesday 21st October, 2026	TASKS AND REPORTS	FINANCE	TERM FOUR POLICIES (CURRICULUM AND STUDENT ACHIEVEMENT)
				NZSTA Board schedule - Term 4 tasks Term 3 Attendance and Pastoral Report Learning Support Report	August and September 2026 Finance Reports	Curriculum and Student Achievement Policy (board) Reporting about Student Progress and Achievement (board) Learning Support (board) Māori Educational Achievement Health Education (board) RTLB *
8	9.00am on Tuesday 24th November, 2026	10.00am on Thursday 26th November, 2026	5.00pm on Wednesday 2nd December, 2026	NZSTA Board schedule - Term 4 tasks October 2026 Finance Report Budget for 2027		

Board meetings, including agenda and finances meetings are generally scheduled during school term time, to maximise the number of Board members who are able to attend.

The purpose of the finance and agenda meetings is to set the agenda for the full Board meetings, and to discuss any financial implications which need to be tabled at the full Board meetings. The agenda and any documentation for the full Board meeting will be emailed to all Board members by the end of the week before each Board meeting. The documentation will be added to the Mangakahia Area School Board Drive. No communications will go through to personal email addresses due the nature of the need for confidentiality with Board matters. A sealed hard copy will also be given in an envelope marked confidential. Board members are expected to attend meetings having read all the documentation prior to the meeting.